



St. Mary's RC Primary School, Clive Road, Failsworth, Manchester. M35 0NW

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"Called to love as God loves"

ST MARY'S RC PRIMARY SCHOOL STATEMENT OF INTERNAL CONTROL

| Date | Amended by | Recipients | Purpose |
|-------------|---------------|------------|---------|
| February 18 | SLT | All Staff | Update |
| March 2021 | No Amendments | All Staff | Update |
| March 2022 | No Amendments | All Staff | Update |

This document requires approval by governors

| Name | Position | Date Approved |
|------------|--------------------|---------------|
| Mr M Aston | Chair of Governors | 15/02/2022 |

Distribution

This document has been distributed to:

| Name | Position | Date |
|------|----------------------|------------|
| | Administrative Staff | 16/02/2022 |
| | School Website | 16/02/2022 |

- 1 This statement relates to the Consistent Financial Reporting (CFR) Return for St Mary's R C Primary school. The governing body is responsible for ensuring that the school:-
 - Keeps proper accounting records during the year which will disclose, with reasonable accuracy, and at any time, the financial position of the school, have been drawn up in accordance with the DfES' (CFR) guidelines, and will enable it to prepare an annual income and expenditure statement that complies with DfES guidelines.
 - Maintains and operates an effective system of internal control to safeguard all the resources delegated, granted or otherwise entrusted to the school and ensure they are used cost effectively.
- 2 The system of internal control has been developed and is coordinated by the head teacher. It aims to provide as much assurance as is reasonably possible (not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or irregularities are either prevented or can be detected promptly.
- 3 Our review of the effectiveness of the systems of internal control is informed by:
 - Our regular scrutiny of financial and other performance monitoring data
 - Regular reports from the head teacher and other managers to the governing body
 - The most recent report of the school's internal auditor dated September 2001
 - Our most recent self-evaluation of the internal controls undertaken March 2021
- 4 We are, therefore, satisfied that the internal control systems in operation at the school during the year were adequate and effective.

We propose over the coming year to take the following steps to address the any weaknesses noted above.

By order of the Governing Body of St Mary's R C Primary School, Failsworth

(Signed) Ms M Garvey
(Head Teacher)

Dated: 15/02/2022

(Signed) Mr M Crossley
(Chair of Resources Committee of the Governing Body)

Dated: 15/02/2022